

Council/Partnership Informal Governance 2017

Name of Body	Service area	Chairman	Purpose of Group	Meeting frequency/time held	Members Representation	Scrutiny involvement	Existing Members	Additional Members	Terms of Reference
Corporate Parenting Panel	Children and Family Services		To ensure the Council is fulfilling its role as corporate parent to the Council's Looked After Children.	Quarterly, evening meetings	Panel Members & all Members are corporate parents.	Non-Executive Members already included	Panel Members: Cllrs Lynne Doherty, Mollie Lock, Peter Argyle, Jeanette Clifford, Sheila Ellison, Graham Pask & all Members are corporate parents	None further	
Customer First Programme Board	Corporate Group	Martin Dunscombe	To ensure front facing services are putting customers first.	Bi-monthly (am meetings)	Cllr Hilary Cole	Agreed	Cllr Hilary Cole	Liberal Democrat Group: Cllr Lee Dillon	Provided
Planning Advisory Group	Development and Planning	Cllr Hilary Cole	To advise the Portfolio Holder and Members of the Task Group in relation to the development, adoption and implementation of the Local Plan & Planning Policies	Monthly (am meetings)	Planning Advisory Group Members	Non-Executive/scrutiny members included on PAG	PAG Members: Cllrs Paul Bryant, Jeanette Clifford, Keith Chopping, Hilary Cole, Clive Hooker, Alan Law, Alan Macro, Graham Pask	None further	
Transport Policy Task Group	Development and Planning	Cllr Jeanette Clifford	To advise the Portfolio Holder and Members of the Task Group in relation to the development, adoption and implementation of the Local Transport Plan and operational matters.	x3 per year (daytime)	Transport Policy Task Group Members	Non-Executive/scrutiny members included on TPTG	TPTG Members: Cllrs Steve Ardagh-Walter, Jeff Beck, Dennis Benneyworth, Paul Bryant, Jeanette Clifford, Lynne Doherty, Alan Macro, Anthony Pick, Garth Simpson	None further	
Family Hubs Advisory Board (Covers East, West and Central)	Education Services	Gwen Mason	To oversee the work of the Family Hubs.	Quarterly (am meetings - next meeting on 17/10/17 at 9.30am)	Cllrs Lynne Doherty and Sheila Ellison	Agreed	Cllrs Lynne Doherty and Sheila Ellison	Liberal Democrat Group: Cllr Mollie Lock	Provided
Treasury Management Group	Finance and Property		To provide an oversight of the Council's cashflow and borrowing		Cllrs Anthony Chadley and Lee Dillon	Includes Shadow Portfolio Holder	Cllrs Chadley and Dillon	None further	
Apprenticeship Levy Steering Group	Human Resources	Robert O'Reilly	To steer the implementation of the apprenticeship strategy, to develop policies and procedures for the Council in order to comply with the apprenticeship levy rules and work towards the public sector apprenticeship target, to ensure apprenticeship funding is effectively used to develop and up skill new apprentices and existing employees through apprenticeship training to help reduce service area training budgets.	Quarterly (next meeting on 26/10/17 at 9.30am)	Cllr Keith Chopping	Agreed	Cllr Chopping	Conservative Group: Cllr Graham Bridgman. Liberal Democrat Group: Cllr Lee Dillon	Provided
Building Communities Together Partnership (Health & Wellbeing Board Sub Group)	Public Health and Wellbeing, Building Communities Together Team		This Partnership was established as a sub group of the Health and Wellbeing Board bringing together the Brilliant West Berkshire Programme Board and the Safer Communities Partnership. The Building Communities Together Partnership will oversee and guide multi-agency partnership work contributing to achieving the Health and Wellbeing Strategy Aim to: 'build a thriving and sustainable environment in which communities can flourish' The Partnership will oversee multi-agency partnership work seeking to enable communities to thrive and be resilient by: Supporting communities and individuals to harness local resources, support and expertise; finding and co-designing local solutions; Helping people to help each other; Protecting and supporting those that need help in partnership with other local forums	Quarterly (daytime)	Cllrs Emma Webster, Marcus Franks and Billy Drummond	Includes Shadow Portfolio Holder + OSMC Chair in a different role	Cllrs Webster, Franks, Drummond	None further	
Cultural Activities Review	Public Protection and Culture	Portfolio Holder expected	Likely to come on board in the near future.	To be determined. Poss evening?		Agreed once formed		Conservative Group: Cllrs Steve Ardagh-Walter, Adrian Edwards, Anthony Pick. Liberal Democrat Group: Cllr Alan Macro	to be developed
Leisure Contract Review	Public Protection and Culture	Portfolio Holder expected	To come on board in due course to review future options for the leisure contract (approx 18 months time). Current contract due to expire in 2022.	To be determined. Poss evening?		Agreed once formed		Conservative Group: Cllrs Jeff Beck, Paul Bryant, Alan Law. Liberal Democrat Group: Cllr Billy Drummond	to be developed